CATALINA ACEVEDO

• DETAILS •

• SKILLS •

Adaptability

Communication

Classroom Management

Research

Critical Thinking

LANGUAGES

English

Spanish

PROFILE

Dedicated educator focused on teaching Spanish, the creation and assessment of syllabus and assignments along with the integration of educational technology. Committed to fostering a positive learning environment. Expert in multi-tasking, problem-solving, and leveraging strong organizational and communication skills to drive success in diverse education settings. Coupled with my strengths in teamwork, I am able to contribute significantly to curriculum development and the academic progress of students in any Spanish level. I currently hold a Master's degree and I am pursuing a PhD in Spanish to further enhance my experience and contribute to the academic community.

EMPLOYMENT HISTORY

Teaching Assistant at Temple University, Philadelphia
August 2020 – Present

- Teaching Spanish from level 1001 to 1003.
- Teaching all leveles of Spanish for the Latin American Studies program.
- Creating and grading Spanish assignments and exams.
- Implementing management and discipline strategies.
- Integration of educational technology.
- Monitored student behavior and provided positive feedback and encouragement to help students reach their potential.

Editorial Assistant at La Carreta Editores, Medellín

March 2017 – September 2019

- Supervise the distribution of books by the publisher in different libraries and book stores in the country.
- Manage publications with authors, printers and distributors.
- · Book layout and text editing.

Administrative Assistant in Research Group at University of Antioquia, Medellín January 2014 – February 2017

- Planned and organized group meetings and serve as a moderator.
- Collected relevant information of the group and its members in order to participate in academic events.
- Write proceedings and report about events to both internal and external entities of the research group.
- Investigate the history of the research group since its creation.

EDUCATION

PhD in Spanish, Temple University, Philadelphia May 2023 – Present

MA in Spanish, Temple University, Philadelphia August 2020 – April 2023

BA in History, Universidad de Antioquia, Medellín September 2011 – September 2019