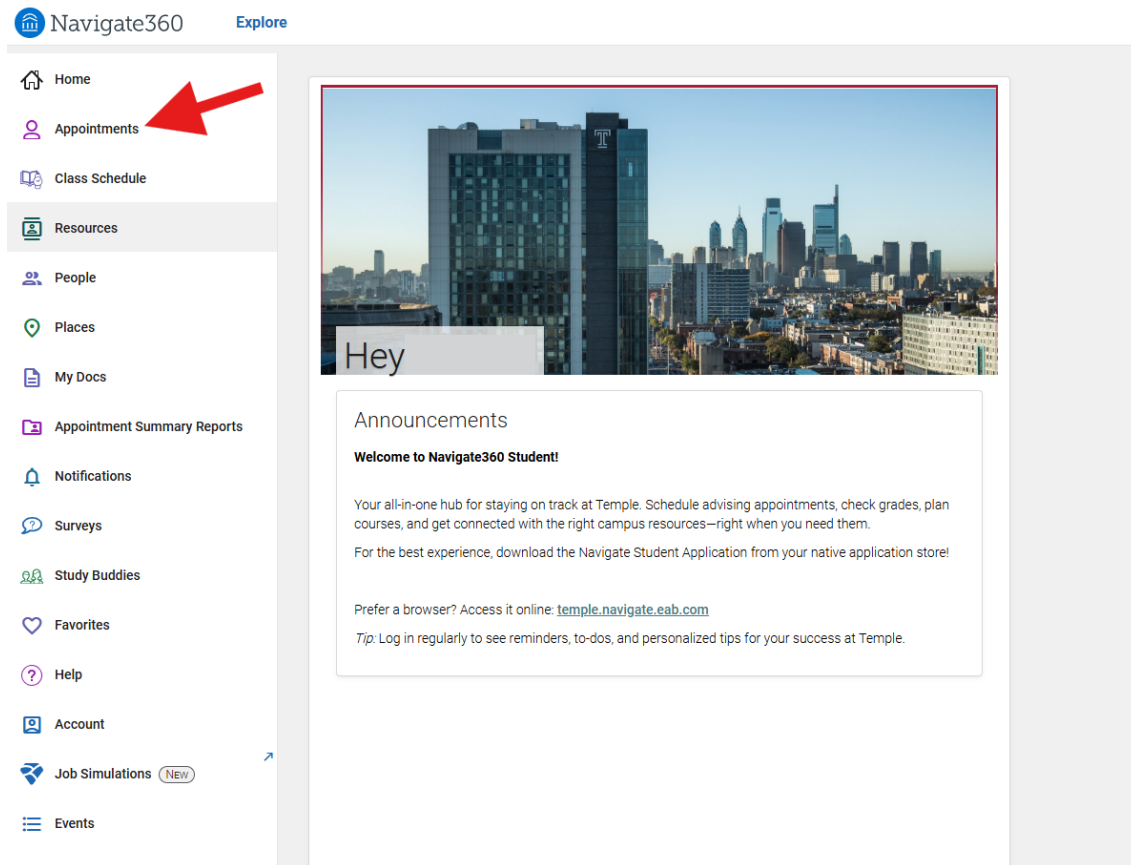
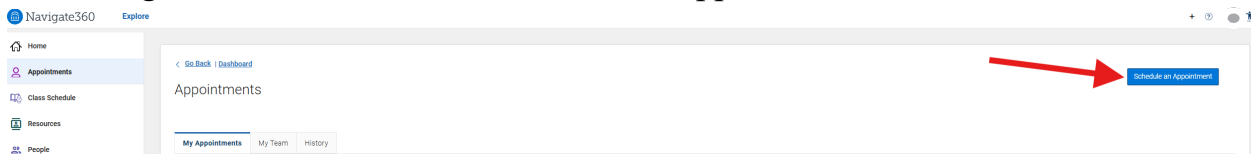


How to Book an Academic Advising Appointment

1. Log in to Navigate360: temple.navigate.eab.com
2. Click on Appointments:



3. On the right-hand side click on Schedule an Appointment:



4. Select Academic Advising as the type of appointment you would like to schedule:

A screenshot of the 'New Appointment' form. At the top, there are links for '< Go Back' and 'Dashboard'. The title 'New Appointment' is followed by a subtext: 'Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, please contact your advisor.' Below this is the question 'What can we help you find?'. A red arrow points to a dropdown menu with the text 'What type of appointment would you like to schedule? *'. The dropdown menu is open, showing 'Academic Advising' as the selected option, with 'x' and 'v' icons on the right side of the selection box.

5. In the service area select the service and the date you want to meet with an academic advisor:

[Go Back](#) | [Dashboard](#)

New Appointment

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, please contact the Registrar's Office.

What can we help you find?

What type of appointment would you like to schedule? *

Academic Advising

Service *

College/School Academic Advising

Academic Planning & Registration

Academic Probation

Graduation Review

Study Abroad

Withdrawal

6. The system will show you the first available appointments within the next 6 days. It is best to select the appointments that are available. Please note additional appointments for the day will open at 8:00 am. It is best to check the system in the morning for the day you want to meet with an academic advisor.
7. Leave the staff blank as it will give you the most available times. Select if you want an virtual or in person appointment and the location will be the College of Liberal Arts. Then select your time:

[Go Back](#) | [Dashboard](#)

New Appointment

All Filters [Start Over](#)

What type of appointment would you like to schedule?

Academic Advising

Service

Academic Planning & Registration

Pick a Date

October 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Staff

Search by name

How would you like to meet?

Search by type

Location

Search by name

Course

Select course

College of Liberal Arts

View individual availabilities

Tue, Oct 28th

9:00 - 9:30 AM

11:00 - 11:30 AM

11:30 - 12:00 PM

8. This will then show you the details of your appointment. You will be required to complete the comment box. *To help us prepare for your scheduled appointment, you must provide a brief description of the topics or questions you would like to discuss. The more information you share, the better we can prepare & provide the guidance & resources most relevant to your needs.* You must click on the schedule button to confirm your appointment.

Review Appointment Details and Confirm

What type of appointment would you like to schedule? Academic Advising	Service Academic Planning & Registration
Date	Time ⓘ
Location College of Liberal Arts	
Staff	
Details You have scheduled an in-person academic advising appointment with a College of Liberal Arts academic advisor in Gladfetter Hall, Suite 120. You should arrive at least 5 minutes before your in-person academic advising appointment is scheduled to begin. Punctuality is essential— If you arrive 10 or more minutes late, your appointment will be marked as a NO SHOW and you will have to reschedule your appointment. Missed appointments without prior notice directly impact our ability to support you and other students. Because advising appointments fill quickly, a missed session means you may experience delays in receiving assistance, and it also prevents another student from using that time slot. If you are unable to attend your appointment, please notify us in advance by canceling your appointment or emailing us at CLAAcademicAdvising@temple.edu.	

How would you like to meet? *

In-Person x v

You are seeing the meeting types available for this time slot.

To help us prepare for your appointment, please briefly describe what you'd like to discuss with your academic advisor. The more details you provide, the better we can assist you. *

Add your comments here

Email Reminder
☒ Reminder will be sent to

Text Message Reminder
☐

Schedule