



Spanish and Portuguese



**MASTER
of
ARTS**

AND

**DOCTOR
of
PHILOSOPHY**

GRADUATE STUDENT
HANDBOOK

The materials in this Graduate Student Handbook are intended to answer some of the questions most frequently raised by those applying to and enrolled in the Spanish graduate program at Temple University. The information included in the Handbook supplements and, on occasion, restates sections of the Temple University Graduate Bulletin. Students should consult the Graduate Bulletin in conjunction with this handbook for the most complete and detailed information concerning policies and procedures. If both of these sources appear to fail to address an issue, please contact the departmental Director of Graduate Studies or the Department Chair.

Temple Graduate School Policies:

<https://bulletin.temple.edu/graduate/graduate-policies/#text>.

Temple Graduate Bulletin information on the Spanish M.A. program:

<https://bulletin.temple.edu/graduate/scd/cla/spanish-ma/>.

Temple Graduate Bulletin information on the Spanish Ph.D. program:

<https://bulletin.temple.edu/graduate/scd/cla/spanish-phd/>.

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I. GENERAL INFORMATION

1. MISSION

The Graduate Program in Spanish integrates scholarship within three core fields of Hispanic Studies: Peninsular Spanish Literature, Spanish American Literature and Hispanic Linguistics. Both the M.A. and Ph.D. degrees may be completed on a full-time or part-time basis.

At the level of the Master of Arts (M.A.), it provides a solid program developing advanced Spanish language skills for a variety of careers, including education, business, health, law, and government services. It also trains students in the pedagogical and research skills necessary for pursuing a Ph.D. At the Doctor of Philosophy (Ph.D.) level, the program provides opportunities for advanced study and research in selected fields in Hispanic studies, and trains scholar/teachers for careers principally at institutions of higher learning.

2. ORGANIZATION

Fields and Areas: The Graduate Program in Spanish is divided into three primary fields: Peninsular Spanish Literature, Spanish American Literature and Hispanic Linguistics. Within each field there are a variable number of areas that organize the subject matter within historical and conceptual categories. Awareness of the areas within fields is important because they serve as the basis for course requirements within the M.A. and Ph.D. degree programs, and the format of the M.A. and Ph.D. comprehensive exams.

Peninsular Spanish Literature:

- 1) Medieval through Renaissance
- 2) Early Modern Period or Golden Age
- 3) 18th and 19th centuries
- 4) Contemporary, or 20th and 21st centuries

Spanish-American Literature:

- 1) Colonial period
- 2) 19th and early 20th century
- 3) Contemporary or 20th and 21st centuries

Hispanic Linguistics:

- 1) Applied Linguistics
- 2) Sociolinguistics and Dialectology
- 3) History of the Spanish Language

II. ADMINISTRATIVE INFORMATION

1. ADMISSION DEADLINES

Applications for admission to the M.A. or Ph.D. programs may be submitted until September 30th for the following spring semester or April 1st for the fall semester. However, doctoral applicants wishing to be considered for a competitive **teaching assistantship** or **fellowship**, must apply by **January 15th** for admission the following fall.

2. REQUIRED DOCUMENTS

The Department requires the following items from all applicants. However, Temple University may request additional documentation for admittance in the Graduate School:

- The Temple University On-line Graduate Application Form available at <https://apply.temple.edu/cla/pages/welcome.aspx>.
- Official transcripts sent directly by the student's home university to the attention of the Director of Graduate Studies at Temple's Department of Spanish and Portuguese, either electronically or via ordinary mail. In the latter case, transcripts must arrive in an unopened envelope sealed or signed by an official on the back flap. NOTE: Unofficial transcripts will be accepted for admission purposes, but the student is responsible for providing official transcripts once they are admitted.
- International applicants are required to provide scores in one of the following tests: [Test of English as a Foreign Language \(TOEFL\)](#), the [International English Language Testing System \(IELTS\)](#), or the [Pearson Test of English Academic \(PTE Academic\)](#).
- Three letters of recommendation from three individuals familiar with the applicant's abilities and scholarly potential. Frequently, these letters come from professors, although a professional reference may also be appropriate if it has been many years since the applicant last attended university.
- A letter of intent reflecting the applicant's plans and goals.
- An undergraduate major in Spanish or a related discipline with accompanying advanced proficiency in Spanish. Students possessing an M.A. in Spanish or relevant graduate coursework may be awarded a credit transfer and "Advanced Standing," subject to approval of the Graduate School, after they have been admitted to the program.
- A minimum undergraduate grade point average of 3.0 overall or a minimum of 3.25 to be considered for financial aid.
- Application fee.
- A writing sample in Spanish.

3. FINANCIAL SUPPORT

Assistantships and Fellowships: Financial support is available on a competitive basis to doctoral applicants in the form of departmental teaching assistantships and university fellowships. Teaching assistantships and fellowships carry a full waiver of tuition, a stipend

that is renewable for up to five years, , and health insurance coverage. All doctoral applicants who apply for fall admission by the January 15th deadline are automatically considered for these financial awards unless otherwise stated.

Other Financial Support: In addition to the competitive awards listed above, need-based financial support is available to full-time M.A. and Ph.D. students through loan programs such as the Federal Perkins and Stafford Loans. Further details and financial aid applications may be obtained by contacting: Student Financial Services, 1801 N. Broad Street, Temple University, Philadelphia, PA 19122. Telephone: 215-204-2244 (<https://sfs.temple.edu>)

4. ADVISING

Director of Graduate Studies: The Director of Graduate Studies in the Department serves as advisor to all M.A. students. This faculty member also serves as principal advisor for Ph.D. students until they have successfully completed the Ph.D. Preliminary Exam. Appointments must be made with the Director of Graduate Studies prior to course registration for each semester or to request a leave-of-absence.

Dissertation Advisor: In the final year of coursework, while preparing for the Ph.D. Preliminary Exam, each Ph.D. student selects a dissertation advisor, who is expected to serve as the evaluator in the main area of the Preliminary Examination. Upon successful completion of the Ph.D. Preliminary Examination, the Dissertation Advisor becomes the principal advisor to the student. With the assistance of the Dissertation Advisor, a Dissertation Committee is formed and a research proposal formalized which will be presented for approval by the Graduate Committee and the Graduate School.

5. GRADUATE READING LIST

The M.A. and the Ph.D. Examinations are based on a customized reading list that must be approved by the members of the examination committee who will be writing the questions and evaluating the answers. For the Ph.D. exams, these committees often become members of the candidate's dissertation committee. Questions about exam areas as they relate to the Reading List should be directed to the Director of Graduate Studies.

6. READING KNOWLEDGE OF ONE ADDITIONAL LANGUAGE

The demonstration of a reading knowledge of one language other than Spanish and English to meet the M.A. or Ph.D. program requirements may be satisfied either by examination or by successful completion of a language course through the third semester level with a grade of B- or higher. The reading knowledge requirement must be satisfied before the M.A. comprehensive or the Ph.D. preliminary exams are taken. Before the M.A. or Ph.D. exams are taken, students should consult with the Temple department where the language is offered to adjust themselves to the available schedule of language exams. Students entering the program with formal or informal reading knowledge of one additional language may have this requirement waived after formal petition to the Director of Graduate studies and authorization of the Graduate Committee.

7. SATISFACTORY PROGRESS

No more than 2 grades of less than B- will be accepted as one of the elements for satisfactory progress. Only one grade of F is allowed while engaged in any graduate program. Course credits associated with a grade of F cannot count toward the degree. These standards are those of the Graduate School and must be adhered to; any deviation results in dismissal from the graduate program. At the time of graduation from the M.A. or the Ph.D. program, the student must have a GPA of at least 3.00.

8. INCOMPLETES

Procedures: A grade of "I" (**Incomplete**) represents a formal agreement between an instructor and a student to extend the deadline for coursework completion. An instructor may file a grade of "I" (Incomplete) for a student only if the student has completed the majority of the work for the course at a passing level, and only for reasons beyond the student's control. Additionally, both parties must submit an Incomplete Agreement to be approved by the dean's office regarding the nature of the work to be completed, the means by which the final grade will be determined, and the date by which all pending academic matters must be fulfilled. The completion date may be no later than 60 days* from the grading deadline of the term in which the student took the course. The agreement shall also specify a default grade to be entered if the agreement is not honored. Incompletes are strongly discouraged and can jeopardize the renewal of a student's Teaching Assistantship.

Registration: Students with 2 or more Incompletes on their records may not register for new courses. Graduate students must have removed all "I" grades before they will be permitted to take the comprehensive exams for their degree.

9. ANNUAL ASSESSMENT

Annual Academic Review: At the end of each academic year and based on both course evaluations and the feedback of faculty who have been supervising and/or teaching the graduate student, the Director of Graduate Studies will report in writing the assessment of every individual member of the graduate cohort about their academic performance to date. The purpose of the annual review is to assist students in determining their progress by informing them about their strengths and areas in which improvement is desirable.

Review of Teaching: If the student is a TA or adjunct instructor in the department, their teaching will also be reviewed periodically through classroom observations by department faculty, and student evaluations. The outcomes of these teaching reviews are taken into account when decisions to renew TA and adjunct instructor contracts are made.

Open Meeting: If requested by students or professors, an annual open meeting involving all graduate students will be held by either the Director of Graduate Studies or the Graduate Committee in order to exchange ideas about the Graduate Program.

10. GRADUATION

At the beginning of the semester in which a student intends to complete all requirements of their degree (January, May or August), the candidate must apply for graduation following the guidelines of the [Office of the Registrar](#). Note that the deadline for graduation registration

consistently happens early in the semester, so students applying for a May graduation must complete the paperwork by early February, while those aiming for an August graduation must submit the forms by early June, and those targeting a December graduation must do so by early October.

III. MASTER OF ARTS (M.A.) IN SPANISH

1. ADMISSION

Students may enter the Spanish M.A. Program after completing a B.A. in Spanish or a related discipline in the humanities or social sciences. For additional required documentation, see section II.2. above.

2. TIME LIMIT FOR DEGREE

Time Limits: The time limit for completion of the M.A. degree is three consecutive years from the date of admission. The Master's degree may be completed on a full-time or part-time basis.

Extensions: The College may grant one extension for one additional semester after the regular time limit. All extensions have to be eventually sanctioned by the Graduate School. Any further request beyond this exception must be granted by the Graduate Board's Student Appeals Committee.

Leave-of-absence: Every fall and spring semester between admission and graduation, all students in the Master's program must be enrolled for coursework to maintain their continuous standing on the program or request a leave-of-absence. A leave-of-absence does not extend the time limit to complete the degree.

3. REQUIREMENTS FOR GRADUATION

Credit Hours: Students must earn a minimum of 30 semester hours of credit, usually fulfilled by taking ten 3-credit hour courses.

Reading knowledge of one additional language: As specified on point II.6, students must demonstrate a reading knowledge of a language in a language other than Spanish and English by having taken at least three semesters with a grade of B- or higher or by passing a language reading comprehension exam. Students wishing to complete this requirement in Portuguese may be enrolled in "Portuguese for Spanish Speakers" as CLA 5001 after consultation with the Director of Graduate Studies.

M.A. Comprehensive Examination: Students must satisfactorily complete a four-hour comprehensive written examination, as described in Section III.8, below.

4. COURSE LOAD

Full-Time: Students take three courses per semester (9 credit hours) except in the last semester of coursework, when they may, with the permission of the Director of Graduate Studies, take a two-course load in combination with one credit in Spanish 9993 (M.A. Exam Preparation).

Part-Time: Students take fewer than three courses per semester (less than 9 credit hours). A part-time student must accordingly plan the development of their graduate studies in order to fulfill the requirements to obtain the M.A. degree. Part-time status does not extend the three-year period established as a limit to complete the coursework and pass the comprehensive examination.

5. REQUIRED COURSEWORK

Advanced Courses: At least six courses must be taken at the advanced level, numbered 8000 or above. Courses numbered at the 5000 level, which are usually cross listed with undergraduate courses, are non-advanced courses. Portuguese 5000-level courses, however, are considered to be at the advanced graduate level.

6. COURSEWORK OUTSIDE THE DEPARTMENT

Graduate students enrolled in the M.A. program are required to take all coursework with graduate faculty of the Spanish and Portuguese Department. Graduate students enrolled in the Ph.D. program without an M.A. degree may take one (1) or two (2) courses at Temple University outside of the Department after permission of the Director of Graduate Studies is granted in writing. Approval will only be considered after the student has successfully passed the M.A. comprehensive examination.

Nine credits (three courses) earned at Temple University through the Continuing Education Program may be used to satisfy the M.A. degree requirements

7. DIRECTED READINGS & DIRECTED RESEARCH COURSES

The course SPAN 5083 Directed Readings must be approved by the Director of Graduate Studies and supervised by a graduate faculty member in the Department of Spanish and Portuguese. It is generally reserved for extenuating circumstances; the course can only be undertaken if a graduate faculty member is available and agrees to design an individualized course plan for the student in relation to one of the areas subject to evaluation in their upcoming M.A. Exam. Faculty members are under no obligation to accommodate requests for a directed readings course. The Director of Graduate Studies will only consider requests from students who have completed at least three semesters of courses at the Department of Spanish and are near completion or have completed the M.A. course work.

8. M.A. COMPREHENSIVE EXAMINATION

Prerequisites: The M.A. comprehensive examination is taken after the student fulfills the 30-credit course requirement and passes the reading comprehension exam in one language other than Spanish or English. Before the M.A. examination may be attempted, all grades of I (Incompletes) must also be removed, and the language requirement must have been fulfilled for students enrolled in the terminal MA degree. PhD students have the option of fulfilling the language requirement before the Ph.D. examination.

Description: The purpose of the comprehensive exam is to evaluate the breadth and depth of students' knowledge of the fields and areas selected for examination. Students must take a four-hour written examination that covers one area of inquiry within each of the Department's three disciplinary fields (Spanish Peninsular Literature, Spanish American Literature, and Hispanic Linguistics), as outlined in Section I.2.). Among the three examination areas, the student will designate one for a two-hour question.

The student will prepare for each section of their exam following customized reading lists agreed upon consultation with three graduate faculty members, each representing a different one of the Department's three disciplinary fields. Faculty from the three fields will write the

questions and evaluate each response assigning either a passing or a failing grade. Comprehensive examinations are scheduled and administered once in the fall semester and once in the spring semester by the Director of Graduate Studies, with whom students must register in advance.

9. M.A. COMPREHENSIVE EXAMINATION RESULTS AND PROCEDURES

The three members of Examination Committee will deliberate on the student's performance and decide whether the exercise receives a passing or a failing grade.

Pass: A passing grade is awarded if the Examination Committee determines that the student has satisfactorily answered all sections of the exam. The student will then have completed the Comprehensive Exam requirement for the M.A. degree.

Fail: If one or more of the three exam areas receive a failing grade, the parts of the exam falling short of academic standards must be repeated the following semester, unless the Examination Committee approves an oral examination to be scheduled before the end of the term. By requirement of the Graduate School, the exam may not be attempted more than twice in whole or in part.

10. TRANSITION TO PH.D.

Students enrolled in the M.A. program who wish to continue on to the doctoral program should indicate in writing their intention to do so to the Director of Graduate Studies. They will have to submit an official application to the Ph.D. program and be considered on a competitive basis in relation to the credentials of other program applicants.

IV. DOCTOR OF PHILOSOPHY (PH.D.) IN SPANISH

1. ADMISSION

Students may enter the Spanish Ph.D. Program from an M.A. program in Spanish; students with very strong qualifications in other fields of knowledge may be accepted into the Ph.D. Program without the M.A. degree after the Graduate Committee has examined their credentials. For additional required documentation see section II.2. above.

2. TIME LIMIT FOR DEGREE

Time Limit: All components of the Ph.D. Program, including courses, the preliminary examination, and the dissertation, are expected to be completed within seven years from the time of admission. The Ph.D. degree may be completed on a full-time or part-time basis.

Extensions: The College of Liberal Arts may grant extensions beyond the seven-year limit, provided that the department is able to document significant and demonstrable advancement towards completion; a student can be approved for one year on the initial extension (year 8), but each subsequent extension will be only approved for six months after the director of the project petitions the Director of Graduate Studies, and the Graduate Committee explicitly consents. In all instances, extensions have to be ultimately sanctioned by the Graduate School. Any additional extension beyond those approved by the Graduate School can only be granted by an appeal to the Graduate Board's Student Appeals Committee.

Leave-of-absence: Students in the Ph.D. program must be enrolled for courses every fall and spring semester between admission and graduation to maintain their continuous standing, or else request a leave-of-absence. Students should understand that a leave-of-absence does not extend the time limit to complete the degree.

3. ADVANCED STANDING

When graduate students from other universities are admitted to Temple's doctoral program, the Department will determine the amount of advanced standing to be awarded for previous graduate work. The amount of advanced standing may not exceed the 24 credits required for a Temple Master's degree in Spanish.

4. REQUIREMENTS FOR GRADUATION

Credit Hours: Students must complete a minimum of 54 credit hours beyond the undergraduate degree, or 18 courses (48 credits) plus a combination of 6 credits in Exam Preparation (9994), Predissertation Research (9998) and Dissertation Research (9999). This credit-hour requirement would include accredited M.A. courses transferred from other higher-education institutions.

Reading knowledge of an additional language: If not fulfilled during the Master's degree, students must demonstrate reading knowledge of a language other than Spanish and English by having taken at least three semesters with a grade of B- or higher or by passing a written language exam. Students wishing to complete this requirement in Portuguese may be enrolled in "Portuguese for Spanish Speakers" as CLA 5001 after consultation with the Director of Graduate Studies.

Doctoral Preliminary Examination: Students must satisfactorily complete a written preliminary doctoral examination, as described in Sections IV.9 and IV.10.

Dissertation and Oral Defense: Students must write a dissertation and pass the oral dissertation examination with the approval of their Dissertation Committee, as described in Section IV.11.

5. COURSE LOAD

Full-Time: Students are expected to take three courses per semester except in the last semester of coursework, when they may, with the permission of the Director of Graduate Studies, take a two-course load in combination with Spanish 9994 Preliminary Exam Preparation.

Part-Time: A part-time student may take fewer than 9 credit hours per semester, but they must accordingly plan the development of their graduate studies to fulfill the requirements for the Ph.D. degree. Part-time status does not extend the seven-year period established as time limit to complete the coursework and pass the comprehensive examination.

6. REQUIRED COURSEWORK

Advanced Courses: Students must complete a core of six courses at the 8000 level. At least one advanced course must come from each of the three subject areas: Peninsular Spanish Literature, Spanish American Literature and Hispanic Linguistics. Courses at the 5000 level, which are cross listed as undergraduate courses, are non-advanced courses. Portuguese 5000-level courses, however, are considered to be at the advanced graduate level.

Dissertation Field: Students must complete five to six courses in the dissertation field beyond the three-course core distribution.

Electives: Students may complete four to five course electives beyond the three-course core distribution. Graduate courses transferred in from other institutions after admission to the Ph.D. program will count as elective courses.

7. COURSEWORK OUTSIDE THE DEPARTMENT

A limited number of graduate courses in related disciplines outside of the Department may be taken with the permission of the Director of Graduate Studies. For students in Spanish Peninsular or Spanish American literature, the limit is one course; for Hispanic linguistics' students, the limit is two courses. These allowances may be reduced for students with M.A. degrees from other institutions and for students who seek to transfer credits from external graduate programs.

Nine credits (three courses) earned at Temple University through the Continuing Studies Program may be used to satisfy the Ph.D. degree requirements.

8. DIRECTED READINGS & DIRECTED RESEARCH COURSES

The courses SPAN 9083 Directed Readings and SPAN 9991 Directed Research are intended for students whose academic needs cannot be met by the department's regular course offerings. Courses must be approved by the Director of Graduate Studies and supervised by a graduate faculty member in the Department of Spanish and Portuguese, who will eventually serve as

the student's dissertation advisor. Directed Readings and Directed Research courses are generally reserved for extenuating circumstances. 9083/9991 can only be undertaken if a graduate faculty member is available and agrees to design an individualized course plan for the student in relation to the Ph.D. Preliminary Examination and a potential topic for dissertation. Faculty members are under no obligation to accommodate requests for a directed readings or research course. Approval may be granted to students who are near completion or have completed the Ph.D. course work.

9. DOCTORAL PRELIMINARY EXAMINATION

Incompletes and language requirement: Before the preliminary examination may be attempted, all grades of I (incomplete) must be removed, and the language requirement must be fulfilled.

Description: A written preliminary examination is required after the candidate has completed the mandatory coursework for the Ph.D. The exam is designed to test the student's knowledge and understanding in one primary area and one supporting area. Whereas the primary area will reflect the particular area within the field where the student intends to conduct dissertation research, the supporting area may be drawn from another area within the same disciplinary field (i.e., Spanish Peninsular Literature, Spanish American Literature, or Hispanic Linguistics) or from another field. For the field and area distribution of the program, see Section I.2. above.

Duration: The written exam is 10 hours long, distributed in 6 hours for the primary area and 4 hours for the supporting area. The 10 hours are usually spread over two exam periods in different days and subsequent weeks.

Coordination: The Director of Graduate Studies serves as the Preliminary Exam Coordinator. Students who are preparing for their exams must meet with the Director of Graduate Studies in the preceding semester to register and confirm dates and times for the examination.

Committee Formation: In consultation with affected faculty members, the student will confirm to the Director of Graduate Studies the subject areas of examination and the composition of the Doctoral Preliminary Examination Committee. The exam committee should consist of three Graduate Faculty members in the Spanish and Portuguese Department, two of whom represent the primary and secondary areas of the student's exam. Only Graduate Faculty members are eligible to prepare and evaluate exam questions. It is an expectation that the faculty member responsible for evaluating the primary area will become the dissertation director once the preliminary examination is passed.

10. DOCTORAL PRELIMINARY EXAMINATION RESULTS AND PROCEDURES

Pass: If in the opinion of the Examination Committee, the student has satisfactorily answered all sections of the exam, they will have successfully completed the Doctoral Preliminary Examination and will be recommended to the Graduate Board for advancement to Ph.D. degree candidacy.

Fail: If either the primary or the supporting area of the exam receive a failing grade, those parts of the exam must be repeated the following semester, unless the Examination Committee

allows for an oral examination to be scheduled before the end of the term. By requirement of the Graduate School, the exam may not be attempted more than twice in whole or in part.

11. DISSERTATION PROCEDURES AND POLICIES

Description: The doctoral dissertation is the culminating component of a doctoral education. It should therefore make a significant contribution to the body of knowledge that it addresses.

Dissertation Advisor: While choosing a Primary Area for the Doctoral Preliminary Examination, the student should approach a faculty member from the Department of Spanish and Portuguese to serve as their Advisor who agrees to supervise the student's dissertation research through to completion. This selection must be confirmed before the preliminary exam is completed.

Dissertation Advisory Committee: The members of the Dissertation Advisory Committee should be selected and confirmed as soon as possible after the student passes the doctoral preliminary examination. The committee must consist of at least three Graduate Faculty members including the Advisor. At least two of the committee members out of whom one must be the dissertation advisor, must belong to the Department of Spanish and Portuguese. When possible, it is preferable that the committee consists of three professors from the Department of Spanish and Portuguese. If justified by the field or area of the dissertation, a Temple professor from another academic unit may also be invited to serve as a member of the committee after consultation with the Dissertation Advisor and the Director of Graduate Studies.

Dissertation Proposal: Formal preparation of the dissertation begins upon successfully completing the Doctoral Preliminary Exam. With the assistance of their Dissertation Advisor, the student will prepare the dissertation proposal. After approval of the Dissertation Proposal by the Dissertation Advisory Committee, the product will be submitted to the Graduate School along with a Dissertation Proposal Transmittal Form bearing the signatures of the committee members. In addition to a preliminary bibliography, this form must include a copy of the proposal in English even if the dissertation will be written in Spanish. Upon approval of the proposal by the Graduate School, the student will be formally advanced to candidacy for the doctoral degree.

Defense of Doctoral Dissertation: A formal, public and oral examination of the dissertation is scheduled after, in the judgment of the Dissertation Advisor and the other committee members, the project is deemed complete. The evaluation of the dissertation and of its oral defense is conducted by a Dissertation Examination Committee comprised of the members of the Dissertation Committee plus one "external" member, who must come from either another academic department at Temple and be approved to participate in graduate processes, or another institution of higher education.

To choose an external member from another university, the student must first consult with their Dissertation Advisor and the Director of Graduate Studies. The proposed external committee member should be qualified to serve on the committee and submit a CV to the Director of Graduate Studies, who must attach it to the formal request for approval from the Graduate School.

The date, time and place of the Dissertation Examination, along with the final membership of the Dissertation Examination Committee, must be submitted to the Graduate School for approval at least ten working days prior to the examination. Public announcements must also be posted in the Department at least two weeks before the examination date for the defense.

Procedures after Defense: As a result of the oral defense, the dissertation may be approved, approved with required revisions, or failed pending major revisions. An approved dissertation with any necessary revisions must be submitted to the Graduate School within 30 days of the examination. There may be less time for submission of the final draft if a student has a defense toward the end of the semester when they wish to graduate. Students approaching this final stage should consult the [Graduate Bulletin](#) for submission deadlines within the desired semester of graduation. The Dean of the Graduate School and the Graduate Board must approve all completed dissertations.